An Allocco Recycling Company

greenchip
ELECTRONIC WASTE SOLUTIONS
540 KINGSLAND AVENUE, BROOKLYN, NY 11222 | p. 718-349-3094 f. 718-349-3097
WWW.GREENCHIPRECYCLING.COM

Electronic Waste Removal Request Form

Before we can schedule a pick up, please answer the following questions so we can provide you with excellent service and make the pick up with ease.

Company Name:	
Contact Person:	
Phone No:	

Date:

1	**Requested pick up date**:
2	**Address of pick up site**:
3	**Loading dock at location**: YES _____ NO_____
4	**Freight elevator special instructions**:
5	**Building hours of operation:**
6	**Floor where material is located**:
7	**Equipment being picked up**:
8	**Equipment count (pcs)**:
9	**Additional comments**: (If there is any other information we need to be made aware of please provide it here)

Equipment	Qty.	Equipment	Qty.	Other	Qty.
1) Computers		10) Hard drives			
2)Laptops		11)Floppy/CD drives			
3)Printers		12) Power supply			
4)Large printers		13)P/C Towers			
5) Copier		14) Servers			
6)Fax		15) Cellular phones			
7)Flat monitor		16) Computer cables			
8)CRT monitor		17) Keyboards/Mice			
9)Network equipment		18)Televisions			

Certificates of recycling/destruction will be sent to you via mail with in 5 business days of service provided

Please note that payment maybe due at the time of pick-up. Have all material ready to be picked up on time on the scheduled pick up date, excessive wait time will be be charged. All over sized equipment must be listed on form or it will not be taken.